

**Ministry of Micro, Small & Medium Enterprise**

**Government of India,**

**Udyog Bhawan, New Delhi**

**Advertisement for the post of Director, Mahatma Gandhi Institute for Rural  
Industrialization  
(MGIRI), Wardha**

Applications are invited from the eligible candidates for filling up of the post of Director, Mahatma Gandhi Institute for Rural Industrialization (MGIRI) a national level Institute under the administrative control of Ministry of Micro, Small and Medium Enterprises located at Wardha in the pay scale of Rs.37,400-67,000/- Grade Pay Rs.10,000/- (Level 14 of 7<sup>th</sup> CPC pay matrix). The details of the post are as under: -

|    |   |   |
|----|---|---|
| 1. | Name of the post                                | Director  |
| 2. | Number of post                                  | 1 (one)   |
| 3. | Scale of pay                                    | Rs.37, 400-67,000/- Grade Pay - Rs. 10,000/- (pre-revised 6 <sup>th</sup> CPC) (Level 14 of 7 <sup>th</sup> CPC pay matrix).  |
| 4. | Essential and Minimum qualifications/experience | Essential Qualification:-<br>Ph.D in Science, Engineering or Management (with Science & Technology background) first class or equivalent grade at the preceding degree with very good academic record throughout.<br><br>Experience:-<br>15 years teaching or research in industry or rural technology development, of which 5 years should be at the level of Chief Scientific Officer.<br><br>An outstanding Engineer/Technocrat/ Scientist working in industry on Non Government Organisation (NGO)/ Research Laboratory with established reputation and who has made significant contribution to the field of rural industrialisation, but not having a Ph.D Degree or first class in preceding degree would also be considered in exceptional cases. |
| 5. | Functions                                       | To head the autonomous National Institute involved in R&D extension services concerning rural industrialization and to coordinate various interfaces  |
| 6. | Duties, responsibilities, work load             | Managing day-to-day activities of MGIRI dealing with various outside agencies and coordinating the work of interfaces, rural clusters and RI institutions.  |
| 7. | Headquarters                                    | Wardha, Maharashtra State   |
| 8. | Method of recruitment                           | <b>Direct recruitment or by deputation from other organizations</b><br><b>Selection:</b> Deputy Directors with 3 years' regular service in the grade.<br><b>Deputation:</b> Officers of the Central Government / State Government / statutory body/ corporation/ Autonomous organization<br>• Holding analogous post on regular basis<br>OR   |

|    |           |   |
|----|-----------|---|
|    |           | <ul style="list-style-type: none"> <li>• With three years regular service in the post in the pre-revised pay scale of (Rs.37,400-67,000/- + Grade Pay Rs.8,700/-) (pre-revised 6<sup>th</sup> CPC) (Level 13 of 7<sup>th</sup> CPC pay matrix).</li> <li>• Possessing the prescribed educational qualifications</li> </ul>  |
| 9. | Age limit | <p><b>Direct recruitment:-</b> The upper age limit shall be 62 years as on the closing date of receipt of application. The superannuation age shall be 65 years.</p> <p><b>Deputation :</b> The maximum age limit for appointment on deputation (including short term contract, shall not exceed 56 years as on the closing date of receipt of application. The age of superannuation for the person on deputation shall be 60 years)</p> |

Application forms in the prescribed proforma (enclosed herewith) along with the information / particulars supported by attested copies of certificate in support of age, educational qualification, etc., alongwith passport size photograph (full name to be written on backside), (originals of all the certificates to be produced later on) should reach Shri Deepak Narang, Deputy Secretary, Ministry of Micro, Small & Medium Enterprises, Room No.275-D, Udyog Bhavan, New Delhi-110011, by hand, speed post or by e-mail (deepak.narang@gov.in) by 4 P.M. on 01.12.2020 or within one month from the date of publication of the advertisement in the Employment News, whichever is later.

Applications in respect of officers applying for deputation should be sent through proper channel, alongwith Performance Appraisal Reports for the last 5 years.

Incomplete application in any manner is liable to be rejected without making reference to the candidate. The envelope containing the application should be superscribed "APPLICATION FOR THE POST OF DIRECTOR, MGIRI WARDHA".

Decision of the competent authority will be final in the process of selection and no request disputing the decision will be entertained.

  
 (Deepak Narang)

Deputy Secretary to the Government of India

**PROFORMA OF APPLICATION**  
**Application for the post of Director,**  
**MGIRI**

**1) Name in full (in capital letters)**

\_\_\_\_\_

(Surname) (First Name)

2) Father/Husband's name: \_\_\_\_\_

3) Date of Birth: \_\_\_\_\_

4) Sex: \_\_\_\_\_

5) Nationality: \_\_\_\_\_ Religion: \_\_\_\_\_

6) Whether belong to SC / ST / OBC / PH:

7) Present Address with Pin code number: \_\_\_\_\_

8) Permanent Address with Pin code number: \_\_\_\_\_

9) Educational Qualifications:

(In chronological order starting from minimum qualification)

| Sr. No. | Name of the Examination passed | Name of the Board / University | Year of passing | Secured Marks/Total marks | Percentage |
|---------|--------------------------------|--------------------------------|-----------------|---------------------------|------------|
|         |                                |                                |                 |                           |            |

10) Professional/Technical Qualifications:

| Sr. No. | Name of the Examination passed | Name of the Board / University | Year of passing | Percentage |
|---------|--------------------------------|--------------------------------|-----------------|------------|
|         |                                |                                |                 |            |

11) Experience:

(Particulars of all previous and present employment are to be furnished)

| Name of the employer with full address | Post held & pay scale & gross emoluments | Period of service |    | Nature of work | Reasons for leaving |
|--|--|-------------------|----|----------------|---------------------|
|  |  | From              | To |                |                     |
|  |  |                   |    |                |                     |

**Declaration**

I \_\_\_\_\_ hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, my candidature/appointment shall be liable to cancellation/ termination without notice or any compensation in lieu thereof.

Place:

Date:

(Signature of Candidate)