

TATA INSTITUTE OF SOCIAL SCIENCES

Vacancy Notice

Advertisement/TISS-SHSS-CP/Project/RTI/Dec 2020

Date: December 04, 2020

Tata Institute of Social Sciences (TISS) which was established in 1936 is a Deemed University fully funded by the University Grant Commission (UGC), Government of India. **Centre for Public Health** was established in June 2010 as part of School of Health Systems Studies in TISS with a mission to “strive for excellence in the field of theory and practice of Public Health based on critical analysis of population health using epidemiological approach.” The Centre has been conducting number of research projects related to public health and health care utilization along with disease specific epidemiologic studies and is currently looking for 1 research staff for ICMR funded research project. For more information please visit <http://tiss.edu/view/6/mumbai-campus/school-of-health-systemsstudies/centre-for-public-health/about-22/>

Research Assistant/ Field investigator (1 position)

Location: Mumbai (with frequent travel to field)

Tenure: 12 months or co terminus with the project, whichever earlier

Remuneration: 31000/- per month with field work allowance

Job description:

- Assist Project Technical Officer/ Research Officer to organize and manage various activities pertaining to the project
- To work with the team in preparing data collection tools based on objective of the project
- To organize, conduct and supervise data collection from health systems (municipal corporation) and its health facilities primary (Ambulance services), secondary and tertiary emergency care facilities at hospitals
- Liaison with key informants, resource persons and stakeholders for data collection
- To supervise, monitor and document systematically the data collected
- To assist Research officer in collection and analysis of secondary data and other relevant literature
- To collate and analyse findings from the data collected and assist in drafting of report
- Any other work towards operationalization of project as directed by Principal Investigator

Essential Qualification

- Post Graduate degree in Public Health, Health Administration, Hospital Administration, Nursing, social work, disaster management with subjects on research methodology and dissertation as part of their degree are eligible to apply
- Well versed in quantitative and qualitative research
- Well-developed written and oral communication skills in English, Hindi and Marathi
- Experience in working in field, managing relationships at institutional levels and government departments along with managing teams
- Availability and willingness to travel for work

Desirable

- Minimum of 1-year experience of research related work in field of health with specific experience with health services knowledge will be an advantage
- Experience in Health Services research
- Certificate/ PG diploma / degree in emergency care
- Working knowledge of data analysis packages like SPSS, Excel and Atlasti
- Fluency in Marathi

How to apply:

For the position, interested candidates can send their applications and curriculum vitae with references to:

The Chairperson,
Centre for Public Health, School of Health Systems Studies,
Tata Institute of Social Sciences, Mumbai

Email: chair-ph-shss@tiss.edu

Please mention the position you are applying for in the subject line

For any enquiry regarding the position please contact the Principal Investigator

Dr. Mathew George
Professor, Centre for Public Health,
School of Health Systems Studies
Tata Institute of Social Sciences
mathewg@tiss.edu

OR

Dr. V. Gowri Assistant Professor,
Centre for Public Health School of Health Systems Studies
Tata Institute of Social Sciences
gowriv@tiss.edu

Deadline for sending in application: 14th December 2020

Only short-listed candidates will be contacted for the interview.

Remarks:

- *Mere eligibility will not entitle any candidate for being called for interview*
- *The requirements of minimum qualification and/or experience may be relaxed in case of candidates with outstanding credentials*
- *No correspondence will be entertained from candidates regarding any delays, conduct and results of interviews and reasons for not being called for interview.*

**Sd/-
Principal Investigator**